



**GREATER
SAN JOSE
CHAPTER**

EXECUTIVE BOARD MEETING

07/08/2008 Tuesday

Call to Order 10:30 AM Adjoined 11:40 PM

Ramada Inn

Board Members

President	Jay Jamali	Present
Past-Pres	Mira Rubin	Absent
Pres-Elect	Tyler Nguyen	Absent
Secretary	Ron Schutlz	Present
Treasurer	Tom Boyd	Present
Delegate	Mostafa Pournajat	Present
Delegate	Fred Norton	Present
Gov't Affair	John Steele	Present
Membership Chair	Jim Beeby	Present

Web Master

Job Coordinator

Secretary Comment: Quorum was present for meeting.

Agenda

Secretary Report		Fred Norton agreed to take minutes for July meeting due to absence of Secretary.
Treasurer Report	Tom Boyd	See Old Business section below for discussion of Treasurers items.
Gov't Affair Report	John Steele	Scheduled for next meeting.
Membership Report	Jim Beeby	Scheduled for next meeting.
Delegate Report	Jack Hahn	Fred provided summary of House of Delegates meeting. Delegates meeting provided updates on delegate votes. Dues increase vote did not pass. Society officers provided information that concerns remain about financial planning for the future. One of the primary concerns is that non-dues revenues from the National PDC are a significant source of annual revenue but this source is subject to decrease if conference attendance

decreases. National Officers and Staff will continue to review financial plans and options and will be providing additional information to membership this year. Delegate meeting vote held on changing of the language in portions of the Society Strategic Plan goals. Motion passed at the delegate meeting. Goals will now state:

1. Develop and promote standards relating to the scope and function of the safety profession including academic, ethical and certification standards.
2. Influence regulations and legislation that affect the practice of the profession or the activities of the Society.

Fred will provide brief summary for newsletter.

Jay requested status on audit of Chapter finances.

Mostafa reported that audit report not yet completed. Target date of 8/1/08 established.

Tom Boyd and Jay will go with Mostafa to the bank to receive account-signing authority. Mostafa will retain authority for continuity during transition.

Tom prepared posters to state the pricing policies for luncheons. Price for non-members will be \$30 with price for members with reservations of \$20 and without reservations price of \$25. This pricing differential will also be used to reinforce the benefits of Chapter membership, which will now include the luncheon price reduction for members when compared to non-members.

Old Business

New Business

Jay proposed that Chapter acquire new name badges for officers. Motion made and seconded to acquire badges with titles for Pres, Pres-elect, and treasurer. Discussion held and suggestions made to include names and include membership. Motion amended and seconded. Motion voted and passed for badges with names for Pres, Pres-Elect, Treasurer and Membership.

Jay proposed plan to establish process for working on the STAR report during the year on an ongoing basis rather than waiting for end of year. Jay will work with Jack Hahn on starting this.

Mira not available for the meeting to discuss Star report for this year. Jay will contact Mira and work with her on the report.

Discussion held on meeting date for November. Current planned date is 11/11, which is Veterans Day. Tyler had previously emailed suggestion that date be changed. Options discussed for alternative meeting dates and pro/con of changing date. Suggestion made to recognize chapter members, who are members by buying lunch for any veterans. Discussion held and agreed that Chapter will retain the planned date of 11/11

but Chapter will buy lunch for any ASSE SJ Chapter members who are veterans and that make advance reservations for the meeting.

Fred will advise Tyler and ask him to put it in newsletter to announce this.

August 12 meeting will be joint meeting with BAESG. Tom to contact BAESG and request that their treasurer be at meeting to help with taking fees. He will get membership list also.

Jay reported that he had added to website the ability to make advance reservation for meeting.

Jay reported that Tyler has arranged speakers for meetings through October and information is on our Chapter website.

Motion made by Jay and seconded by Mostafa to establish minimum requirement for officer attendance of 9 of 12 executive committee members otherwise President may request a vote of removal from office by majority vote of executive committee. Discussion held and vote taken. Motion passed.

Jay will present to Mira a certificate of appreciation for her service as Chapter President at next meeting.

Jay indicated that plans for next months meeting will include

- Bylaw update from Mira
- PDC status report from Betsy Leff (Jay reported that CA region PDC postponed to 2010 so Chapter can go forward with Chapter PDC in 2009)
- Government affairs from John
- Membership from Jim

Jay requested that committee members respond to email invitation for weekend gathering at his house.

Jim received an inquiry from local AIHA member asking why we do not still have a joint meeting. Discussion held that we should restart that process for joint meeting. Jay requested that Jim look further into the information provided to him and Jay indicated that he would contact AIHA to discuss.

Mostafa will provide name of local AIHA chapter president to Jay. Jay will contact that president to discuss possibility of restarting joint meetings.

Motion made, seconded, and passed to adjourn meeting. Adjourned at 11:40.

Meeting adjourned at 11:40.

Additional Information

Signature: Fred Norton (acting as secretary for July meeting minutes)

Date: July 8, 2008